



Public Notice of Nondiscrimination

Notice Of Nondiscrimination On The Basis Of Disability Under The Americans With Disabilities Act Of 1990 And Section 504 Of The Rehabilitation Act Of 1973

Per the requirements of Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, Washington State's Department of Children, Youth, and Families (DCYF) will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Effective Communication

DCYF will, upon request, provide appropriate aids and services in order to ensure effective communication for qualified persons with disabilities so they can participate equally in DCYF's programs, services, and activities. Such aids and services may include qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures

DCYF will make reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to participate in all DCYF programs, services, and activities. For example, individuals with service animals are welcomed in State offices, even where animals are generally prohibited.

Requesting an Aid or Service to Ensure Effective Communication or a Modification Of Policies

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a DCYF program, service, or activity, should notify one of the below staff members as soon as possible, preferably 48 hours in advance of the scheduled event:

1. A DCYF employee, or
2. The DCYF ADA Coordinator
dcyf.adaaccessibility@dcyf.wa.gov
Phone: (360) 480-7230, relay users dial 7-1-1

The ADA does not require DCYF to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.



Washington State Department of
CHILDREN, YOUTH & FAMILIES

Complaints

Complaints that a DCYF program, service, or activity is not accessible to persons with disabilities should be directed to:

Karin Morris, ADA Coordinator
Department of Children, Youth, and Families
1500 Jefferson St., SE
Olympia, WA 98501
dcyf.adaaccessibility@dcyf.wa.gov
Phone: (360) 480-7230
Washington Relay: 711 or 1-800-833-6384

The State of Washington will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids or services or reasonable policy modifications.

While DCYF has an internal ADA grievance policy, this policy does not in any way prevent an individual with a disability from filing a complaint of disability discrimination with the US Department of Justice's Civil Rights Division for ADA Title II violations, the U.S. Department of Health and Human Services for Section 504 violations, or Washington State's Human Rights Commission.

US Department of Justice (DOJ), Civil Rights Division

<https://civilrights.justice.gov>

Contact The Department Of Justice to Report a Civil Rights Violation online:

<https://civilrights.justice.gov/report>

To file an ADA Complaint by mail, download the ADA Complaint form:

www.ada.gov/t2cmpfrm.html

Send the completed form to:

US DOJ – Civil Rights Division
950 Pennsylvania Ave, NW
4CON, 9th Floor
Washington, DC 20530

US Department of Health & Human Service, Office of Civil Rights

Civil Rights Complaint filing instructions:

www.hhs.gov/civil-rights/filing-a-complaint/complaint-process/index.html

Online HHS - OCR Complaint Portal:

<https://ocrportal.hhs.gov/ocr/smartscreen/main.jsf>

To file a Section 504 of The Rehabilitation Act Complaint by mail, download form the Civil Rights Discrimination form:

www.hhs.gov/sites/default/files/ocr-60-day-frn-cr-crf-complaint-forms-508r-11302022.pdf

Send the completed form to:

Centralized Case Management Operations
U.S. HHS – 200 Independence Ave., S.W.
Room 509F HHH Bldg.
Washington DC 20201

Washington State Human Rights Commission (WSHRC)

www.hum.wa.gov

To file a Disability Discrimination Complaint related to a Public Accommodation by mail, download the Public Accommodation Complaint form:

- English version
www.hum.wa.gov/sites/default/files/public/complaint-form/PA_Credit_Insurance_Inquiry_Form_V1.6_Fillable.pdf
- Spanish version
www.hum.wa.gov/sites/default/files/public/complaint-form/Cuestionario_AP_Credito_Aseguranza_V1.4_Rellenable.pdf

Send the completed form to:

WSHRC – Olympia Headquarters
711 S. Capitol Way, Suite 402
Olympia, WA 98504